



Policy and Resources Committee

Date: THURSDAY, 6 NOVEMBER 2014

Time: 1.45 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Mark Boleat (Chairman)	George Gillon
Deputy Douglas Barrow (Deputy Chairman)	Alderman Sir David Howard
Jeremy Mayhew (Deputy Chairman)	Deputy Robert Howard (Ex-Officio Member)
Deputy Catherine McGuinness (Deputy Chairman)	Wendy Hyde
Deputy Ken Ayers	Vivienne Littlechild (Ex-Officio Member)
Deputy John Barker (Ex-Officio Member)	Edward Lord
Deputy John Bennett	Wendy Mead
Deputy Michael Cassidy (Ex-Officio Member)	Hugh Morris
Roger Chadwick (Ex-Officio Member)	Deputy Joyce Nash
Deputy Alex Deane	Deputy Henry Pollard (Ex-Officio Member)
Deputy Billy Dove (Ex-Officio Member)	Stephen Quilter
Simon Duckworth	Deputy Dr Giles Shilson
Alderman Jeffrey Evans	Sir Michael Snyder
Stuart Fraser	Deputy John Tomlinson
Marianne Fredericks	Deputy Michael Welbank (Ex-Officio Member)
	The Rt Hon the Lord Mayor Alderman Fion a Woolf
	Alderman Sir David Wootton
	Alderman Alan Yarrow

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Lunch will be served in Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To consider minutes as follows:-
 - a) To agree the public minutes of the meeting held on 2 October 2014
For Decision
(Pages 1 - 10)
 - b) To note the public minutes of the Resource Allocation Sub-Committee meeting held on 2 October 2014
For Information
(Pages 11 - 14)
 - c) To note the public minutes of the Projects Sub-Committee meeting held on 8 October 2014
For Information
(Pages 15 - 20)
 - d) To note the public minutes of the Members' Privileges Sub-Committee meeting held on 1 October 2014
For Information
(Pages 21 - 24)
4. **CONTINGENCY APPLICATION - LIVERY SCHOOLS LINK CONSULTANT PROJECT MANAGER**
Minute from the Education Board meeting held 16 October 2014 together with a report of the Town Clerk.
For Decision
(Pages 25 - 30)
5. **RESPONSE TO CYCLE SUPERHIGHWAY CONSULTATION**
Report of the Director of the Built Environment.
For Decision
(Pages 31 - 76)
6. **TOWN CLERK'S OFFICE (POLICY AND DEMOCRATIC SERVICES) BUSINESS PLAN PROGRESS REPORT**
Report of the Town Clerk.
For Information
(Pages 77 - 80)

7. **RISK MANAGEMENT STRATEGY**
Report of the Chamberlain.
For Information
(Pages 81 - 116)
8. **ONE YEAR ON: A REVIEW OF THE CITY'S VISITOR STRATEGY AND ACTION PLAN 2013/17**
Report of the Director of Culture, Heritage and Libraries.
For Information
(Pages 117 - 134)
9. **POLICY CHAIRMAN'S VISIT TO NEW YORK AND WASHINGTON DC, UNITED STATES OF AMERICA, OCTOBER 2014**
Report of the Director of Economic Development.
For Information
(Pages 135 - 144)
10. **POLICY INITIATIVES FUND**
Report of the Chamberlain.
For Information
(Pages 145 - 160)
11. **DECISIONS TAKEN UNDER DELEGATED AUTHORITY OR URGENCY POWERS**
Report of the Town Clerk.
For Information
(Pages 161 - 162)
12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
14. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

15. **NON-PUBLIC MINUTES**
To consider non-public minutes of meetings as follows:-
- a) To agree the non-public minutes of the meeting held on 2 October 2014
For Decision
(Pages 163 - 166)
- b) To note the non-public minutes of the Resource Allocation Sub-Committee meeting held on 2 October 2014
For Information
(Pages 167 - 168)

- c) To note the non-public minutes of the Projects Sub-Committee meeting held on 8 October 2014

For Information
(Pages 169 - 172)

- d) To note the non-public minutes of the Hospitality Working Party meeting held on 21 October 2014

For Information
(Pages 173 - 180)

16. **ST LAWRENCE JEWRY**
Report of the Town Clerk.

For Decision
(Pages 181 - 204)

17. **CITY TELECOMMUNICATIONS STRATEGY OPTIONS APPRAISAL**
Report of the Chamberlain.

For Decision
(Pages 205 - 208)

18. **CASKETS FOR STATE BANQUETS**
Report of the Remembrancer.

For Decision
(Pages 209 - 212)

19. **GUILDHALL ACCOMMODATION REVIEW**
Report of the City Surveyor.

For Decision
(Pages 213 - 228)

20. **REQUEST FOR AN UPLIFT TO THE CITY BRIDGE TRUST'S LOCAL RISK BUDGET**
Report of the Chief Grants Officer.

For Decision
(Pages 229 - 232)

21. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED.**

Part 3 - Confidential Agenda – Circulated to Members Only

23. **CONFIDENTIAL MINUTES**
To agree the confidential minutes of the meeting held on 2 October 2014.

For Decision

24. **PROVISION OF TRANSPORT**
Report of the Town Clerk.

For Decision